

Seattle Port Commission: Audit Committee Meeting	Tuesday, March 6, 2012 9:00 a.m. – 11:00 a.m. Port of Seattle Headquarters, Pier 69, Commission Chambers
Attendees: Commissioner Tom Albro Commissioner Bill Bryant Committee Public Member Christina Gehrke CEO Tay Yoshitani Staff: Tom Barnard, Policy Analyst, Port of Seattle Commission Katie Blair, Commission Records Specialist	Presenters: (in order of appearance) Mike McLaughlin, Director of Cruise and Maritime Operations Jack Hutchinson, Internal Audit Manager Linda Stewart, Director of Aviation Community Partners Joyce Kirangi, Director, Internal Audit Department

Agenda

Category	Item	Presenter
Minutes	Approval of Audit Committee minutes for January 10, 2012	Audit Committee
Special Order of Business	None	
Lease and Concession Audits *	Reissued - Cruise Terminals of America (CTA) with an addendum to reflect Seaport Management Supplemental Information	Mike McLaughlin Director of Cruise and Maritime Operations
Operational Audits	Central Processing System	None
	Comprehensive Operational Audit	Aviation Noise Programs Jack Hutchinson, Internal Audit Manager Linda Stewart, Director of Aviation Community Partners
	Limited Operational Audit	None
	3 rd Party Audit	None
Follow up Items	Update on Peer Review	Joyce Kirangi, Director, Internal Audit Department
	Update on RFP for Enterprise Technology Risk and Performance Assessment	
Internal Audit Committee Items	Discussion of Internal Audit Department Charter	Joyce Kirangi, Director, Internal Audit Department
Audit Work Plan	None	
External Audits	None	
New Business	None	

* Lease and Concession items will be reviewed only at Audit Committee request. This item will be reviewed.